



XJTLU Student Club/Organization Election Regulation Template

2022-2023XJTLU (Musical Troupe) Election Regulation

Chapter 1 General Provision 总则

Article 1 Introduction of Club/Organization 社团/组织介绍

音乐剧社立志于为音乐剧爱好者和想要培养音乐剧爱好的同学们提供一个交流爱好和发展爱好平台。同时为校内同学提供一个在学校就能够看到音乐剧的机会，让音乐剧这种现在还相对小众的艺术形式得以在同学身边呈现

Musical Club is determined to provide a platform for musical lovers and students who want to develop musical hobbies. At the same time, it provides an opportunity for students to see musical in school, so that musical, which is still a relatively small art form, can be presented around students

Article 2 Purpose of Establishment 社团目标

- 1.在 2023 年成功举办 gala，并在学校举行的各大表演类活动上向大家展现音乐剧
- 2.增加与其他艺术类社团合作频率
- 3.增设表演种类（戏曲类音乐剧、动漫类音乐剧等）

1. Successfully hold a special performance in 2022, and present musicals to everyone in various performance activities held by the school

2. Increase the frequency of cooperation with other art associations

3. Add performance categories (opera musicals, animation musicals, etc.)

Article 3 Electoral System 竞选机制

有竞选意向者向社长提交申请并

准备一段参加竞选的演讲

Those who intend to run for office should submit their applications to the president and Prepare a campaign speech

Article 4 Qualification Process 任职方式

评审团队根据平常表现以及态度

投票决定是否能够胜任该职务

Review team based on usual performance and attitude

To vote on whether they are qualified for the job

Article 5 Position Setting 职务设置

团长 President

副团长*2 Vice President * 2



编导部部长 Director of the Director department
演员团团长 Actor group leader
宣传部部长 Director of Publicity Department
策划部部长 Head of Planning Department
剧务部部长 Director of drama Department
外联部部长 Director of public Relations Department
财务部部长 Director of Finance Department

Article 6 Position Responsibility 职务职责

团长：负责与其他各社团、指导老师以及学校之间的对接工作；
合理分配社团内部社员的工作并调理好社员之间的关系
副团长：辅佐社长进行各项工作
编导部：负责编写剧目，编排动作走位，排练演员以及编写舞台灯光。
演员团：负责舞台表演。团内设有声乐指导，演技指导和舞美指导。
宣传部：负责对外宣传工作的总体规划做好活动前宣传和活动回顾工作。
策划部：负责提供活动创意，编写活动策划案和落实社团企划工作的各项业务流程。
剧务部：负责道具购买，舞台布置等幕后工作。
外联部：负责对外的联络工作，协助社长一同与社团外部沟通。
财务部：负责社团财务的管理。

President: responsible for the docking work with other clubs, instructors and schools;
Reasonably distribute the work of members in the club and adjust the relationship
between members

Vice President: Assist president to carry out various work

Director department: responsible for writing plays, choreographing movements,
rehearsing actors and writing stage lighting.

Ensemble: Responsible for stage performances. There are vocal guidance, acting
guidance and choreography guidance.

Publicity Department: responsible for the overall planning of the external publicity
work, publicity before the event and review of the event.

Planning Department: responsible for providing activity ideas, writing activity
planning plans and implementing various business processes of the association
planning.

Drama Department: responsible for backstage work such as prop purchase and stage
arrangement.

Public relations Department: responsible for external liaison work, assist the president
to communicate with the community.

Finance Department: Responsible for the financial management of the club.

Chapter 2 Election Process 竞选流程

Article 1 Qualification Criteria 参选条件

1.2022 年新入社成员



2. 正副社长竞选者可以为音乐剧社社团内符合第一条规定的任何一个成员
3. 部长竞选者必须为相关部门成员

1. New members in 2021

2. The candidate for president and vice president can be any member of the musical drama society in accordance with the provisions of Article 1

3. Ministerial candidates must be members of relevant departments

Article 2 Registration Method 竞选报名

有意向者向社长提出申请进行报名

Those who are interested should apply to the president for registration

Article 3 Election Round 竞选轮次

每人只有一次演讲机会，演讲时间不限，按照拟定好的名单依次进行

Each person has only one chance to give a speech, and the time is not limited. The speech will be carried out in turn according to the drawn up list

Chapter 3 Election Rule 竞选规则

Article 1 Election Order 竞选顺序

依次为：编导部部长——演员团团长——宣传部部长——策划部部长——剧务部部长——外联部部长——财务部部长——副团长——团长

The order is: director of the production department -- director of the ensemble -- Director of the Publicity Department -- Director of the Planning Department -- Director of the Theater Affairs Department -- director of the Public relations Department -- Director of the finance Department -- Vice President -- President

Article 2 Election Discipline 竞选纪律

1. 竞选者演讲时其他人员保持肃静

2. 竞选者须按时参加面试，超出五分钟则视为弃权处理

3. 投票实行匿名制

4. 在管理层给出反馈时不得插话（除非评审人员提问或是准许）

1. Other people should keep quiet while the candidate is making a speech

2. Candidates must attend the interview on time, more than 5 minutes will be regarded as abstention

3. Anonymous voting

4. Do not interrupt management when giving feedback (unless asked or approved by reviewers)

Article 3 Election Supervision 竞选监督

1. 主要依据票数决定是否获选

2. 清数票数由非评审人员进行



3. 社员可对根据参选者平时表现对选举结果提出质疑并进行答疑，若获得半数评审成员的认可，则进行二面

1. Election is determined primarily by the number of votes cast
2. Counting of votes shall be conducted by non-judges
3. Members can question and answer the election result according to the candidate's usual performance. If half of the evaluation members approve, they will have a second interview

Article 4 Report of Disciplinary Violations 违纪举报

若发现有违反以上规定的向社长以及管理层进行匿名举报，经决策层审核属实再上交给相关责任老师并依据情节违反程度进行处分。

If it is found that there is a violation of the above regulations, anonymous report should be made to the president and the management, and then handed over to the relevant responsible teacher after verification by the decision-making layer, and punishment will be taken according to the degree of violation.

Chapter 4 Candidate generation 候选人产生

Article 1 Election Voting 竞选投票

非评审人员统计票数

Non-judges count the votes

Article 2 Results Publicity 结果公示